



How to use the Power Paddle

The Power Paddle provides a temporary power source to the NXT Series lockbox. If the internal batteries in the lockbox are dead, you will need a temporary power source to allow you to open the key compartment and replace the internal lockbox batteries.

Here are steps to use the Power Paddle:

1. Visit your Association or Board. You'll need to pick up the following:
 - The Power Paddle and these instructions. You can also find these instructions at: <http://www.sentrylock.com/files/>.
 - Two CR123A, non-rechargeable lithium batteries and the NXT Battery Replacement Guide (PDF) instructions. You can also find these instructions at: <http://www.sentrylock.com/files/>

Note: SentryLock recommends that you purchase the batteries from your Association or SentryLock. The commercially available CE123A batteries are not rated for extreme conditions and will not perform as well.
2. Contact SentryLock Support at 877-736-8745. Support is available 7 days a week, from 8:00am to Midnight, Eastern Time. Before contacting Support, you will need:
 - Access to a computer with a card reader and Internet connection.
 - The lockbox serial number. (If you don't know the serial number, Support may be able to help you find the serial number.)
 - You'll spend a few minutes with Support as they prepare your SentiCard® and the Power Paddle.
3. Visit the Lockbox. Before you visit the lockbox, make sure you have the following:
 - Your SentiCard®.
 - The Power Paddle and these instructions.
 - The batteries, a Phillips head screwdriver and the instructions on how to replace the batteries.
4. Contact SentryLock Support at 877-736-8745. Support is available 7 days a week, from 8:00am to Midnight, Eastern Time. Support will assist you in using the Power Paddle and replacing the batteries.

When you're finished, please return the Power Paddle to your Association or Board office.

Resources

SentryLock Web Site

<http://www.sentrylock.com/>

- Get the latest news and information about SentryLock.
- Click Login to access information about your lockboxes, FAQs, manuals and tutorials. You'll need your SentryLock ID and Password to log in.

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